

DOCTORAL SCHOOL OF HUMANITIES
INDIVIDUAL RESEARCH PLAN – Doctoral School Council instructions

1	Surname and first name of the doctoral student
2	Surname, first name and academic degree/academic title of the supervisor
3	Surname, first name and academic degree/academic title of the second/assistant supervisor (complete if applicable)
4	Discipline of the dissertation
5	The topic of the PhD project
	<i>The topic of the PhD project does not need to be identical to the topic of the PhD project submitted at the admission to the Doctoral School. It does not need to be the same as the final title of the dissertation, either. It may be the working title of the PhD dissertation.</i>
6	Outline of the current state of research for the doctoral dissertation, including selected literature of the subject and on the subject (approx. 2000 characters)
	<i>Describe briefly the current state of research (state-of-the-art) and provide a critical overview of the literature (up to 20 items).</i>
7	Justification for research for the PhD project (approx. 1500 characters)
	<i>Explain the innovative nature of the doctoral research in relation to the presented state of research.</i>
8	Research questions, theses or hypotheses (approx. 1500 characters)
	<i>Describe theses, hypotheses, and research questions resulting from the doctoral student's knowledge at the IRP submission. They can be verified and modified during further research.</i>
9	Research tasks (including information on potential planned foreign research)
	<i>Describe and briefly characterize research tasks planned during the subsequent stages of the project implementation. Research tasks should refer to the theses, hypotheses or research questions (listed in point 8)</i> <i>Note from the Doctoral School Council: During the mid-term evaluation (following the completion of the second year of study), the doctoral student will be evaluated on the fulfillment of these tasks; therefore, they should be assessed realistically.</i>
10	Research methodology
	<i>Describe research methods (basic and complementary), i.e. methods of collecting the research material, its analysis and interpretation regarding the research tasks listed above in point 9</i>
11	Schedule for the preparation of the doctoral dissertation (taking into account the progress in the development of the doctoral thesis text)

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The schedule should refer to the research tasks described in point 9 and take into consideration the implementation of the subsequent phases of the project. The schedule should include declarations regarding the progress in creating the doctoral thesis text, e.g. preparation of a detailed outline, writing a chapter, editing the dissertation, etc.

Note from the Doctoral School Council: Suggested format:

Year I-II (before the mid-term evaluation)

Activity name	Timeframe	Brief description
e.g. Preparation of the IRP	[e.g. Oct 202X-Nov 202X]	e.g. Developing and updating the research plan.
e.g. Organization of research workshop	[year 1]	e.g. Preparing research tools (e.g., corpora, databases, analytical tools).
e.g. Collection of research material	[year 1]	e.g. Collecting and pre-selecting source materials.
e.g. Literature review (stage I)	[year 1]	e.g. Gathering primary and secondary literature.
e.g. Methodology research	[year 1]	e.g. Analyzing and selecting research methods.
e.g. Conference participation	[year 1–2]	e.g. Presenting research hypotheses or research.
e.g. Publications	[year 1–2]	e.g.. Preparing first academic articles.
e.g. Preparation of the state of research	[year 2]	e.g. Preparing the theoretical chapter of the dissertation.
e.g. Preparation of dissertation outline	[year 2]	e.g. Developing the structure of the doctoral dissertation.
e.g. Preliminary analysis of material	[year 2]	e.g. Beginning of the actual research.

Year III-IV (after the mid-term evaluation)

Activity name	Timeframe	Brief description
e.g. In-depth analysis of material	[year 3]	e.g. Continuation of research activities.
e.g. Interpretation of results	[year 3]	e.g. Formulation of the results of research.
e.g. Publications (stage II)	[year 3–4]	e.g. Preparation of academic articles
e.g. Conference participation	[year 3–4]	e.g. Presentation of research results.
e.g. Synthesis of results	[end of year 3 / beginning of year 4]	e.g. Synthesizing the research results and formulation of conclusions.
e.g. Writing the dissertation	[year 3–4]	e.g. Writing and editing chapters of dissertation.
e.g. Consultations with the supervisor	[continuous]	e.g. Consulting progress in research and interpretation of results.
e.g. Preparation for the submission	[year 4]	e.g. Final editing of the dissertation.
e.g. Submission of dissertation	[date]	e.g. Submission of dissertation.

The deadline for submission of the doctoral dissertation - no later than 30th September 2029 (month, year)

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12	Definition of research risks and research risk minimisation measures
	<i>Describe internal and external factors that make it difficult or impossible to carry out the planned research within the specified time (e.g., trips). Provide alternative actions in a specific situation</i>
13	The importance of planned research for the development of the discipline
	<i>Determine the planned contribution of the project (after its completion) to the development of the dissertation discipline, and possibly indicate further research directions</i>
14	Planned dissemination of research results
	<i>Provide a list of planned forms of scientific activity:</i> • <i>participation in conferences (with a paper) - if possible, indicate the rank, scope and the organizers of the event</i> • <i>publications (independent or co-authored) - if possible, indicate the rank of the journal or publishing house (domestic, foreign, from the ministerial list, etc. (it is necessary to publish at least one article in a journal from the ministerial list)</i> • <i>popularization of science.</i>
15a	Details on the scope and form of preferred cooperation with the supervisor
	<i>Present the most important obligations, which will determine the scope and form of cooperation - below are examples of wording (which do not exhaust the catalogue of mutual declarations)</i> <u><i>Note from the Doctoral School Council:</i></u> <i>We recommend setting clear expectations and obligations for both sides, as this can facilitate smooth cooperation and minimize potential misunderstandings. It is also advisable to establish shared working guidelines that can be referred to if necessary. Below, we present examples of topics that can be discussed with your supervisor.</i> <i>Defining the working arrangement:</i> • <i>determining meeting frequency (e.g. a meeting once a month)</i> • <i>establishing communication rules (modes of communication: via e-mail, phone, zoom, in-person? Is communication on weekends and past working hours permitted)</i> • <i>defining the optimal response time</i>
	A. Obligations of the doctoral student: • <i>involvement in carrying out research as part of a doctorate (specifying the frequency of chapter submissions, substantive meetings—e.g., discussion of a key theoretical work?);</i> • <i>systematic reporting of research progress (with a declaration of frequency?);</i> • <i>scientific activity understood as preparation of publications, participation in conferences, preparation of grant applications; (specifying expectations, e.g., number of conferences/articles per year; supervisor support in seeking funding? supervisor support in submitting grant applications? In what form?);</i> • <i>involvement in the scientific and organizational activities of the faculty/unit (what type of activities? Organizing conferences, faculty committees, research groups?)</i>
	B. Obligations of the supervisor: • <i>systematic monitoring of the progress of the doctoral student's research (specifying the frequency of chapter submissions; substantive meetings—e.g., discussing a key theoretical work; specifying the estimated time for reviewing submitted chapters—e.g., “no longer than 2 weeks”?);</i> • <i>reactivity in response to the scientific needs of the doctoral student (defining expectations regarding response times);</i>

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	• support in the field of scientific activity, in particular, the verification of grant applications and emerging publications(e.g., reviewing grant proposals and manuscripts in preparation, support with didactic internship, co-teaching classes?); • motivating to join the scientific and organizational activities of the faculty/unit (defining expectations regarding, for example, conference organization or participation in faculty bodies)
15b	(if applicable) Details on the scope and form of preferred cooperation with the second or assistant supervisor, indicating the scope of substantive academic supervision of the doctoral dissertation and/or the division of responsibilities in academic supervision
	Present the most important obligations, which will determine the scope and form of cooperation - below are examples of wording (which do not exhaust the catalogue of mutual declarations) <u>Note from the Doctoral School Council:</u> We recommend setting clear expectations and obligations for both sides, as this can facilitate smooth cooperation and minimize potential misunderstandings. It is also advisable to establish shared working guidelines that can be referred to if necessary. Below, we present examples of topics that can be discussed with your supervisor. Defining the working arrangement: • determining meeting frequency (e.g. a meeting once a month) • establishing communication rules (modes of communication: via e-mail, phone, zoom, in-person? Is communication on weekends and past working hours permitted) • defining the optimal response time
	A. Obligations of the doctoral student: • involvement in carrying out research as part of a doctorate (specifying the frequency of chapter submissions, substantive meetings—e.g., discussion of a key theoretical work?); • systematic reporting of research progress (with a declaration of frequency?); • scientific activity understood as preparation of publications, participation in conferences, preparation of grant applications; (specifying expectations, e.g., number of conferences/articles per year; supervisor support in seeking funding? supervisor support in submitting grant applications? In what form?); involvement in the scientific and organizational activities of the faculty/unit (what type of activities? Organizing conferences, faculty committees, research groups?) B. Obligations of the supervisor: • systematic monitoring of the progress of the doctoral student's research (specifying the frequency of chapter submissions; substantive meetings—e.g., discussing a key theoretical work; specifying the estimated time for reviewing submitted chapters—e.g., “no longer than 2 weeks”?); • reactivity in response to the scientific needs of the doctoral student (defining expectations regarding response times); • support in the field of scientific activity, in particular, the verification of grant applications and emerging publications(e.g., reviewing grant proposals and manuscripts in preparation, support with didactic internship, co-teaching classes?); motivating to join the scientific and organizational activities of the faculty/unit (defining expectations regarding, for example, conference organization or participation in faculty bodies)
16	Form of the doctoral dissertation
	A uniform monograph or series of articles following the requirements of the Act.

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	<i>Note from the Doctoral School Council: The Scientific Councils for specific disciplines determine the rules regarding the acceptance of doctoral dissertations submitted as a series of articles. We recommend familiarizing yourself with the regulations applicable to your discipline: https://radynaukowe.uw.edu.pl/in-english/</i> <i>The sites of the Councils are in Polish:</i> • Archaeology: https://radynaukowe.uw.edu.pl/rady-naukowe/nauki-humanistyczne/rada-naukowa-dyscypliny-archeologia/ • Philosophy: https://radynaukowe.uw.edu.pl/rady-naukowe/nauki-humanistyczne/filozofia/ • History: https://radynaukowe.uw.edu.pl/rady-naukowe/nauki-humanistyczne/historia/ • Linguistics: https://radynaukowe.uw.edu.pl/rady-naukowe/nauki-humanistyczne/jezykoznawstwo/ • Literary Studies: https://radynaukowe.uw.edu.pl/rady-naukowe/nauki-humanistyczne/literaturoznawstwo/ • Culture and Religion Studies and Ethnology and Cultural Anthropology: https://radynaukowe.uw.edu.pl/rady-naukowe/nauki-humanistyczne/nauki-o-kulturze-i-religii/ • Arts Studies: https://radynaukowe.uw.edu.pl/rady-naukowe/nauki-humanistyczne/nauki-o-sztuce/
17	Elective courses (offered by the Doctoral School for Humanities or other Doctoral Schools or Faculties at the University of Warsaw) and other forms of academic development (inside and outside of the University of Warsaw)
	<i>Indicate planned courses from the offer of methodological classes (without providing USOS codes) and those conducted by units of the University of Warsaw (in the field of first- and second-cycle studies), including classes recommended by the supervisor, necessary to improve the competencies and substantive knowledge of the doctoral student.</i> <i>The planned forms of scientific activity aimed at improving competencies should be specified, e.g. participation in workshops, summer schools, training, international exchange trips (e.g. Erasmus program), etc.</i>